

LAW STUDENT REGISTRATION APPLICATION INSTRUCTIONS

If it is later than January 1 of your third year of law school, this law student registration application is not appropriate and you should refer to the green bar examination application which may be obtained from the Dean's Office, University of North Dakota School of Law, or by contacting the State Board of Law Examiners at 701-328-4201.

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Filing Deadlines and Fees

The following fees must accompany this application:

A \$150 money order or check payable to "National Conference of Bar Examiners" **if this application is filed by October 1 of your second year of law school or within 14 months of your first day of your first year of law school.** This fee increases to \$200 if this application is not received by the Board and forwarded to the National Conference within 15 months of your first day of your first year of law school. This fee may be charged to Visa or MasterCard using the "Method of Payment" form attached to the application.

If this application is filed later than October 1 of your second year of law school or later than 14 months after your first day of your first year of law school the following late filing fee must also accompany this application:

1) A \$150 late filing fee, payable to "State Board of Law Examiners" **if this application is filed later than October 1 of your second year of law school or later than 14 months after your first day of your first year of law school, but by May 31 immediately following completion of your second year of law school.**

OR

2) A \$250 late filing fee, payable to "State Board of Law Examiners" **if this application is filed later than May 31 immediately following completion of your second year of law school, but by January 1 of your third year of law school.**

Fees paid are not refundable.

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Each question on this application must be answered completely. Answers should be typewritten, however, answers legibly printed in black ink may be accepted. Do not leave any answers blank. If a question does not apply, enter N/A. Give complete addresses, including street names and numbers, city, state, and postal zip codes.

In addition to the fees discussed above, the following must accompany this application:

- 1) A recent 2" x 2" photograph.
- 2) One executed original State Board of Law Examiners' "Authorization and Release" form, attached. This form is **in addition** to the three National Conference of Bar Examiners release forms attached to this application.

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Official prelegal education transcripts must be forwarded **directly to the State Board of Law Examiners** by the appropriate registrar.

A copy of the law school application must be forwarded **directly to the State Board of Law Examiners** by the law school admission office.

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Return completed application to:

State Board of Law Examiners
Judicial Wing, 1st Fl.
600 E Boulevard Ave., Dept. 180
Bismarck, ND 58505-0530

Law student registration begins the character and fitness investigation. An application supplementing this application is required to sit for the North Dakota state bar examination.

Applications to write the July examination must be postmarked by March 1 prior to the July examination for which application is made to avoid the assessment of a late examination filing fee. Applications postmarked later than 90 days prior to the opening day of the July exam for which application is made will not be accepted.

Based on consultation with the National Conference of Bar Examiners, the Board has agreed to administer a February exam provided a minimum of 10 applications to write the February exam are received. Applications to write the February exam, if administered, must be postmarked by December 1 prior to the February exam for which application is made to avoid the assessment of a late filing fee. Applications postmarked later than December 15 prior to the February exam for which application is made will not be accepted.

The supplemental application is red in color and may be obtained from the University of North Dakota Law School Dean's office or from the State Board of Law Examiners' office. **Applications postmarked later than 90 days prior to the opening day of the examination for which application is being made will not be accepted.**

YOU ARE ENCOURAGED TO RETAIN A COPY OF YOUR REGISTRATION APPLICATION FOR YOUR RECORDS AS REQUESTS FOR A COPY WILL INVOLVE A COPYING CHARGE.